**INTAKE LETTER**

Date:

|  |  |  |
| --- | --- | --- |
| **Investor company details** | | |
| Company’s Title: |  | |
| Company`s Address: | Country: |  |
| City: |  |
| Address: |  |
| Telephone number/fax: |  |
| Fax number: |  |
| Website: |  |
| Contact Person Name/  Telephone number /  E-mail: | |  |
| Size of Company (annual turnover, USD): | |  |
| Sector of the business activity of the company: | |  |
| Existing activities in CEE: | |  |
|  | | |
| **Investment plans in the Republic of Belarus** | | |
| Planned sector activity in Belarus | |  |
| Product to be manufactured; production capacity | |  |
| Type of investment (privatization/greenfield/  brownfield/joint venture) | |  |
| Area of the land (ha)/building (m2) required | |  |
| Initial # of people employed | |  |
| Projection # of people employed after 3 years | |  |
| Planned investment (USD) | |  |
| Time frame of the final decision for the location | |  |
| Required assistance from NAIP | | * fact-finding trips for investors to Belarus * investment objects selection * provision of Information on doing business conditions and industries * facilitation of interaction with government agencies * partner search * resolution of the [issues arising during implementation of an investment project](http://investinbelarus.by/en/invest/Investment_Climate/) (solution provider) * aftercare (post-project support) |

**Please send the completed application form to the e-mail address:** [**mail@investinbelarus.by**](mailto:mail@investinbelarus.by) **.**

**An Agency specialist will contact you soon.**

Note:

Since the National Agency of Investment and Privatization is a governmental organization, it needs to confirm its involvement in projects through this intake letter. This information will only be used for internal reporting purposes and shall be treated confidentially. By signing this letter, you confirm that you have involved the National Agency of Investment and Privatization, to render its **free services** with respect to the aforementioned project. This information will not be construed as a commitment or constitute any obligation in any form whatsoever.